



**REGULAR MEETING
MINUTES OF ACTIONS
Wednesday, March 23, 2011
5th Floor Large Conference Room
and
Art Pick Council Chambers
3900 Main Street, Riverside, CA**

CASE REVIEW – 4:00 PM

Case Review Roll Call

Rotker	Slawsby	Johnson	Brandriff	Morales	Jackson	Roberts	Santore	Adams
✓	A	✓	A	A	A	✓	✓	✓

✓ = Present A = Absent L = Late LE = Left Early

STAFF: Frank Hauptmann, CPRC Manager
Phoebe Sherron, Sr. Office Specialist

Public Comment

Ms. Desmond addressed the Commission on her case.

Closed Session – Case Reviews

Pursuant to Government Code Section 54957, the Commission adjourned to Closed Session at 4:05 PM to discuss issues pertaining to PUBLIC EMPLOYEE PERSONNEL MATTERS.

	CPRC CASE NO.	RPD CASE NO.
1)	10-046	PC-10-11067
2)	10-048	PC-10-11066
3)	10-049	PC-10-11069
4)	10-053	PC-10-12074
5)	10-014	PC-10-04023
6)	10-047	PC-10-11064

The Commission recessed at 5:20 PM to reconvene in the Regular Meeting.

REGULAR MEETING – 5:30 PM

Audio for this Regular Meeting is available on the CPRC website: www.riversideca.gov/cprc

Copies can also be obtained by calling the CPRC office at (951) 826-5509.

PLEDGE OF ALLEGIANCE

Regular Meeting Roll Call

Rotker	Slawsby	Johnson	Brandriff	Morales	Jackson	Roberts	Santore	Adams
✓	A	✓	A	A	✓	✓	✓	✓

✓ = Present A = Absent L = Late LE = Left Early

STAFF: Frank Hauptmann, CPRC Manager; Phoebe Sherron, Sr. Office Specialist

Public Comments

There were no public comments.

Approval of Minutes

Minutes for Approval	Motion	Second	Approve	Oppose	Abstain
February 23 Regular Meeting	Rotker	Roberts	Rotker Johnson Jackson Roberts Santore	0	Adams
March 9 Special Meeting	Rotker	Roberts	Rotker Johnson Jackson Roberts Santore Adams	0	0

Outreach

A) March Outreach

B) Future Outreach Opportunities

- 1) Law Enforcement Appreciation Dinner & Award Ceremony, Thursday, May 26; Reception at 6, Dinner at 7
- 2) Discussion of dates and times for presentation at the City's Homeless Services Center
- 3) Annual Community Fair & Spring Egg Hunt on Saturday, April 16, at Bobby Bonds Park
- 4) Presentation to Community Relations Class, RCC Downtown Campus, Monday, March 28 at 6 PM.
- 5) Input from Commission Members on potential outreach events in 2011

Commissioner Jackson said she was introduced as a new member of the CPRC at a 3-day CERT training session. She said this resulted in several fellow attendees talking with her about her appointment and the Commission.

Vice-Chair Roberts noted that she, along with several other Commission members, attended the annual Boards and Commissions Reception.

Commissioner Johnson said he applied with HLN for a Commission representative to do an interview. CPRC Manager Frank Hauptmann was given as the point of contact for interview scheduling.

Ms. Sherron addressed Future Outreach Opportunities. She:

- advised that since the Law Enforcement Appreciation Dinner & Award Ceremony (LEAC) was being held on Thursday, May 26, not Wednesday, May 25, the Commission's regular meeting schedule for May would be reinstated. She informed the Commission that additional information regarding the LEAC event would be sent to them; that tickets were \$50 each, a table would be \$500. She also said that attendance by commissioners would be paid for from the CPRC budget, but spouses or guests would not.
- spoke with Ms. Eva Yakutis, Manager of the Housing and Neighborhoods Division, Development Department, regarding dates and times for presentation at the City's Homeless Services Center. Ms. Yakutis advised that once a date and time is decided upon, to let her know and she would schedule the presentation.
- reminded commissioners of the Annual Community Fair & Spring Egg Hunt on Saturday, April 16, and that Chairman Santore, Vice-Chair Roberts, Commissioner Morales, and Mr. Hauptmann would be staffing the CPRC table.
- advised that Commissioner Brandriff would be making a presentation to Dr. Thompson's Community Relations Class, RCC Downtown Campus, on Monday, March 28 at 6 PM.
- asked that commissioners advise Staff regarding any future events or meetings in which the Commission might participate.

OLD BUSINESS

Officer-Involved Death (OID) Evaluation Process

- A) Continued discussion and action, if any, on the Sanchez OID evaluation.
- B) Begin discussion of the Acevedo OID evaluation.

Sanchez OID discussion began with Vice-Chair Roberts asking that Level 6 be added after Level 2 in the rationale. Chairman Santore asked that "reasonable suspicion" information be added after 4.30 d. Commissioner Rotker asked that Mr. Hauptmann use the information discussed and begin drafting the public report.

Chairman Santore asked if there were policy recommendations anyone wanted to make. There were none.

Acevedo OID discussion began with Commissioner Rotker recommending the use of the fact sheet as a starting point.

The following information was requested:

- Chairman Santore asked for information regarding excited delirium and the effects of PCP; asked about a toxicology report;
- Commissioner Adams asked for the definition of "5150," RPD's policy, how "5150's" are handled, and RPD's mental health approach.
- Commissioner Johnson asked about positional restraint asphyxia and the hobble restraint

Annual Report 2010

Discussion and action, if any, on whether to accept Draft No. 2 of the 2010 Annual Report as complete.

Chairman Santore asked if there were any comments or if commissioners were ready to approve the report as is.

Commissioner Rotker said he had asked several questions of Staff and whether or not those questions had been answered. Ms. Sherron said she had sent commissioners a list of changes made to the report, noting the before and after of each change. She advised that Commissioner Rotker's question regarding information on Pg. 29 of Draft 2 had been discussed with Mr. Hauptmann and commissioners had been advised of the subsequent changes made to that page. Ms. Sherron said she had contacted Esri regarding Commissioner Rotker's question about the demographic chart and that she was waiting for a response from them.

Mr. Hauptmann thanked everyone for their input in getting the report done as close to the March 31 deadline as possible. He noted that the one item Staff was still waiting for was the Chair's Message from former Chair Brian Percy. Once the final version was received, it would be distributed to commissioners for their review. In view of this, Mr. Hauptmann said he would like to have the report approved as soon as possible and asked if the Commission would be willing to add the 2010 Annual Report to the April Special Meeting agenda for that purpose.

Motion for Approval	Motion	Second	Approve	Oppose	Abstain
To include the 2010 Annual Report on the April Special Meeting Agenda	Rotker	Santore	Unanimous	0	0

NEW BUSINESS

April Meeting Date and Locations

- A) Discussion and action, if any, on a date other than Wednesday, April 13th, for the April Special Meeting
- B) Discussion and action, if any, on where to hold OID Special Meetings

Mr. Hauptmann said he believed the Council Chambers were a better location for OID review meetings. Mr. Hauptmann also spoke about a change in the second meeting date in April. It was learned that the Council Chambers were booked for April 13th when Chamber reservations for 2nd Wednesday meetings were being made. When Staff determined that there were two weeks between March 23 and April 6 and that the 6th was available, the Council Chambers were reserved for April 6.

Mr. Hauptmann said that one commissioner would be unable to attend on April 6 and that another commissioner felt that Staff shouldn't arbitrarily make the decision of when and where meetings were held. Based on this, the decisions as to meeting time and place were agendaized.

With minimal discussion, the Commission agreed, by general consensus, on the Council Chambers for the special meetings location and April 6 as the date for the April special meeting.

Training

Discussion and action, if any, of potential training topics.

Mr. Hauptmann addressed the tentative training schedule. He said that training is typically done during special meetings and that some could take place on OID meeting dates. He also noted that some of the training commissioners should have might also be done at the Citizen's Academy, but that he would check with RPD on that.

Commissioner Rotker said all the topics were excellent. Regarding the range training, he asked if the Commission would actually be going to the shooting range. Mr. Hauptmann said yes.

Mr. Hauptmann said he would be meeting with RPD's Training Manager to discuss the Commission's proposed training schedule.

Commissioner Rotker also advised the new members that it was recommended that ride-alongs be done within their first 90 days on the Commission.

Commissioner Adams said she had spoken with RPD about a ride-along and was told CPRC Staff would need to set up the ride-along. Mr. Hauptmann said it would be handled by Staff.

OID Evaluation Process

Discussion and action, if any, of keeping the current OID evaluation process, modifying the current process, or creating a new process, which will ultimately be incorporated into the CPRC By-Laws and Policies & Procedures.

Mr. Hauptmann asked if the Commission wanted to keep the current OID evaluation process and whether or not the fact sheets helped.

Commissioner Rotker said he was convinced of the need of a fact sheet and felt it was an asset to continue having it. He also said that the facts presented should be evaluated by a commissioner's individual review of the case and that it allows for time to be spent on potential disputes.

Commissioner Johnson asked how the facts are obtained. Mr. Hauptmann said they are taken from the reports in the criminal casebook.

Vice-Chair Roberts said that the facts given are important and that she likes them as it helps with her review of the case.

The Commission's consensus was to keep the fact sheet and current evaluation process.

Citizen Complaint Form

Discussion of RPD's current citizen complaint form and consideration of possible modification.

Mr. Hauptmann said that online, there are explanations of the complaint process along with other information. However, none of this information is provided on the complaint form. He said that RPD may revise complaint form.

Some discussion occurred regarding the Maywood PD Complaint Form, created by Mr. Hauptmann, who noted that he had forwarded that form to RPD for their review.

Staff Report

Brief discussion took place regarding the process by which a commissioner can use teleconference attendance should they be unable to physically attend a meeting. It was decided that teleconferencing be added to the By-Laws in the future.

Commission Member Comments

Pursuant to Government Code Section 54954.2, Commission members may use this time to make brief announcements or a brief report on their own activities.

Commissioner Johnson said he is happy to be a "full-fledged" commissioner.

Commissioner Adams asked if it would be appropriate to have a small CPRC information sign at the car show in which she and her husband participate.

Mr. Hauptmann suggested to Chairman Santore that the Outreach Committee be reestablished to handle things of this nature.

Ms. Sherron advised that Commissioner Adams could wear a shirt with the City logo and Commission name. She also said she would send "Talking Points," a little 'cheat sheet' that poses questions and answers that are frequently asked of commissioners regarding the Commission.

Commissioner Jackson noted that she has her business cards, name tag, and ID, and that she's happy to be serving on the Commission.

Commissioner Rotker said he was glad to see the new commissioners and feels that their presence will help make a "great Commission," and is excited about the Commission's future.

Chairman Santore said wearing name tags at neighborhood meetings helps with outreach. He also said he is glad to have the new members on board and is looking forward to the future.

Items for Future Commission Consideration

Chairman Santore said he would like discussion of OID minority reports agendaized.

Mr. Hauptmann informed the Commission that a canopy had been purchased for outdoor outreach events. He said that the CPRC logo is imprinted on it along with the Commission's name on the side panels.

Adjournment

The Commission adjourned at 7:32 PM.

Respectfully submitted,



PHOEBE SHERRON
Sr. Office Specialist